



Rizzetta & Company

River Glen Community Development District

Board of Supervisors' Meeting June 9, 2021

**District Office:
2806 N. Fifth Street
Unit 403
St. Augustine, FL 32084**

www.riverglencdd.org

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 2806 North Fifth Street, Unit 403, St. Augustine, FL 32084

Board of Supervisors	Charles Moore	Chairman
	Gretchen Copeland	Vice Chairman
	Steven Bryant	Assistant Secretary
	Steven Nix	Assistant Secretary
	Robert Porter	Assistant Secretary
District Manager	Lesley Gallagher	Rizzetta & Company, Inc.
District Counsel	Sarah Warren	Hopping Green & Sams, P.A.
District Engineer	Dan McCranie	McCranie & Associates

All cellular phones must be placed on mute while in the meeting room.

The first section of the meeting is called Audience Comments, which is the portion of the agenda where individuals may make comments on Agenda Items. The final section of the meeting will provide an additional opportunity for Audience Comments on other matters of concern that were not addressed during the meeting. Individuals are limited to a total of three (3) minutes to make comments during these times.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (904) 436-6270. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

District Office · St. Augustine, Florida · (904) 436-6270
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.riverglencdd.org

June 2, 2021

River Glen Community Development District

AGENDA

Dear Board Members:

The **continued** meeting of the Board of Supervisors of the River Glen Community Development District will be held on **Wednesday, June 9, 2021 at 1:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097. Following is the agenda for the meeting.

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS ON AGENDA ITEMS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' River Glen Regular Meeting held May 20, 2021.....Tab 1
 - B. Ratification of Operation and Maintenance Expenditures for April 2021.....Tab 2
4. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Field Inspection Report
 - D. Landscape and Irrigation Report
 - 1.) *Consideration of Revised Entry Enhancement (Under Separate Cover)*
 - E. Amenity Manager Report
 - F. District Manager
5. **BUSINESS ITEMS**
 - A. Consideration of WebWatchDogs Proposal for Extended Warranty.....Tab 3
 - B. Consideration of Shade Structures for Pool Area.....Tab 4
 - C. Consideration of Resolution 2021-09, Approving Fiscal Year 2021-2022 Proposed Budget and Setting Public Hearing.....Tab 5
6. **AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

CALL TO ORDER / ROLL CALL

AUDIENCE COMMENTS ON AGENDA ITEMS

BUSINESS ADMINISTRATION

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVER GLEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of River Glen Community Development District was held on **Thursday, May 20, 2021 at 3:30 p.m.** at the River Glen Amenity Center, located at 65084 River Glen Parkway, Yulee, Florida 32097. The following is the agenda for the meeting.

Present and constituting a quorum:

Charles Moore	Board Supervisor, Chairman
Gretchen Copeland	Board Supervisor, Vice Chairman
Robert Porter	Board Supervisor, Assistant Secretary
Steven Nix	Board Supervisor, Assistant Secretary
Steven Bryant	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Sarah Warren	District Counsel, Hopping Green & Sams (via speakerphone)
Dan McCranie	District Engineer, McCranie & Associates, Inc
Tony Shiver	President, First Coast CMS
Devin Koopman	Business Development Manager, Duval Landscape

Audience members present

FIRST ORDER OF BUSINESS**Call to Order**

Ms. Gallagher called the meeting to order at 3:30 p.m. and read the roll call.

SECOND ORDER OF BUSINESS**Audience Comments on Agenda Items**

No comments on agenda items.

The Board moved to Agenda Item 4B.

THIRD ORDER OF BUSINESS**Staff Reports – District Engineer****A. District Engineer**

Mr. McCranie reviewed the plans for drainage improvements along Edwards Road (Exhibit A), which identified three areas for improvement. Discussion ensued. Mr. McCranie noted that a right of way permit would be required through Nassau County and that he would provide the costs associated with these improvements for the next meeting.

The Board then moved to agenda item 5F.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2021-09,
Approving Fiscal Year 2021-2022 Proposed
Budget and Setting the Public Hearing**

Ms. Gallagher reviewed the proposed budget for fiscal year 2021-2022 and discussion ensued regarding landscape estimated costs for the future phases. This item was tabled and additional information requested from DR Horton on landscape plans for the future phases and updated information from Duval Landscape. Ms. Gallagher noted that the proposed budget must be approved prior to June 15th.

The Board moved back to agenda item 3A. Mr. Porter exited the meeting.

FIFTH ORDER OF BUSINESS**Consideration of the Minutes of the Regular
Meeting Held April 15, 2021.**

On a motion by Mr. Moore, seconded by Mr. Bryant, with all in favor, the Board approved the minutes from the April 15, 2021 regular meeting for River Glen Community Development District.

SIXTH ORDER OF BUSINESS**Ratification of Operation and Maintenance
Expenditures for March 2021**

On a motion by Mr. Moore, seconded by Mr. Nix, with all in favor, the Board ratified the operation and maintenance expenditures for March 2021 in the amount of \$40,196.23 for River Glen Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

A.) District Counsel

Ms. Warren did not have a report but was available to answer questions.

C.) Field Inspection Report & Responses

Mr. Liggett was not in attendance. Ms. Gallagher noted that she would relay any questions or concerns to him. Ms. Copeland noted that she wanted to meet with Mr. Liggett on site and that she had multiple concerns regarding the current conditions with the excessive weeds being the largest concern. Mr. Koopman responded to the concerns regarding weed control and it was noted that soil tests were being taken.

D.) Landscape Report

- 1.) Duval Landscape Report, April 2021
- 2.) Consideration of Proposals for Landscape Enhancements

The Board reviewed the proposals from Duval Landscape found under Tab 6 of the agenda.

The Board tabled the proposal # 12408 for entry enhancements in the amount of \$21,987.67.

On a motion by Mr. Moore, seconded by Ms. Copeland, with all in favor, the Board approved proposal #13557 for additional annuals at the Lagoon Forest entrance in the amount of \$636.00 noting the quantity should read 200 and not 20 from Duval Landscape for River Glen Community Development District.

On a motion by Mr. Moore, seconded by Mr. Nix, with all in favor, the Board approved proposal # 13632 for loropetalum in the amount of \$725.40 from Duval Landscape for River Glen Community Development District.

The Board then reviewed the mulch and pinestraw installation proposals. Due to the drainage work that is to be completed at the entry and possible entry enhancement it was requested that the proposal be revised to exclude these areas at this time.

On a motion by Mr. Moore, seconded by Mr. Bryant with all in favor, the Board approved pinestraw and mulch installation at a not to exceed total amount of \$4,396 and authorized Ms. Copeland to approved a final proposal from Duval Landscape for River Glen Community Development District.

114 *Mr. Bryant exited the meeting.*

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116 3.) Amenity Manager Report

117 Mr. Shiver reviewed his report found under tab 7 of the agenda.

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119 Mr. Shiver then requested that the Board consider restricting access to the pool for
120 residents renting the amenity room. Discussion ensued.

121

On a motion by Ms. Copeland, seconded by Mr. Nix, by a majority vote with Mr. Moore
opposed, the Board amended the amenity room rental policies to not allow access to
the pool for River Glen Community Development District.

122
123 The Board then authorized the amenity room to be opened back up to pre-covid maximum
124 capacity of 50.

125
126 The Board also authorized access cards to be issued to Nassau County Sheriff's Office to
127 allow them to utilize the amenity room for breaks or to write reports and allow for a police
128 presence.

129
130 The Board then went back to the restriction on access to the pool if the amenity room was
131 rented.

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On a motion by Ms. Copeland, seconded by Mr. Nix, by a majority vote with Mr. Moore
opposed, amended the prior motion to not allow access to the pool with an amenity
room reservation to take effect October 1st, 2021 for River Glen Community
Development District.

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134 4.) District Manager Report

135 A.) Presentation of Registered Voter Count

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137 Ms. Gallagher noted that as of April 15, 2021 there were 545 registered voters within the
138 boundaries of the district per correspondence received from the Nassau County
139 Supervisor of Elections.

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On a motion by Ms. Copeland, seconded by Mr. Moore, with all in favor, the Board
cancelled the June 17th, 2021 meeting for River Glen Community Development District.

EIGHTH ORDER OF BUSINESS**Discussion Regarding Amenity Policies and Age Restrictions**

This item was tabled and no action was taken.

NINTH ORDER OF BUSINESS**Discussion Regarding Shade Structures and Playground Equipment**

This item was tabled to be brought back to a future meeting.

TENTH ORDER OF BUSINESS**Consideration of Proposal for Pond Fountain Preventative Maintenance**

On a motion by Mr. Moore, seconded by Ms. Copeland, with all in favor, the Board approved the proposal from Solitude for quarterly preventative maintenance for the pond fountain at an annual expense of \$700.0 for River Glen Community Development District.

ELEVENTH ORDER OF BUSINESS**Consideration of Proposal for Security Cameras**

The Board reviewed a proposal from WebWatchdogs for upgrades to five security camera. Mr. Shiver noted that he is working on additional proposal.

On a motion by Mr. Moore, seconded by Ms. Copeland, with all in favor, the Board approved a not to exceed amount of \$1,575.00 for upgrades to 5 security cameras for River Glen Community Development District.

TWELVTH ORDER OF BUSINESS**Consideration of Proposal for Painting**

It was noted that the pressure washing portion of the Krystal Klean proposal had already been approved and that the Board was reviewing the paint portion only at this time. Previously the Board had inquired if the painting could be covered through the proceeds of the refinance proceeds. It has been indicated that the District Engineer would need to confirm that this work is considered a capital expenditure.

On a motion by Mr. Moore, seconded by Ms. Copeland, with all in favor, the Board approved the painting portion of the Krystal Klean proposal contingent on the District Engineer confirming this work as a capital expenditure and can be paid from the refinance proceeds for River Glen Community Development District.

THIRTEENTH ORDER OF BUSINESS

Comments and Supervisor Requests

No supervisors request.

No audience comments.

FOURTEENTH ORDER OF BUSINESS

Continuance

On a motion by Mr. Moore, seconded by Mr. Nix, with all in favor, the Board continued the meeting to June 9th, 2021 at 1:30 p.m. for River Glen Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · ST. AUGUSTINE, FL 32084

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

WWW.RIVERGLENCDD.ORG

Operation and Maintenance Expenditures April 2021 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2021 through April 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$31,331.78**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

River Glen Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Arctic Air of Northern Florida, LLC	003865	11045	A/C Repairs 04/21	\$ 2,762.00
Charles G Moore	003871	CM041521	Board of Supervisors Meeting 04/15/2021	\$ 200.00
Comcast	2021040821-1	8495 74 401	Clubhouse/TV/Phone/Internet 04/21	\$ 263.00
Duval Landscape Maintenance, LLC	003858	0038261 04/21 10283	Landscape Maintenance Acct 11742, Zoysia & Bermuda 02/21	\$ 563.00
Duval Landscape Maintenance, LLC	003873	10393	Irrigation Repairs 02/21	\$ 1,050.00
Duval Landscape Maintenance, LLC	003866	10780	Landscape Maintenance Acct 11742 04/21	\$ 5,560.66
Duval Landscape Maintenance, LLC	003873	10876	#11805 Install Flowers 03/21	\$ 636.00
Duval Landscape Maintenance, LLC	003866	10878	#12398 Dead Trees Preserve Area 03/21	\$ 600.00
Duval Landscape Maintenance, LLC	003866	10907	#11742 Pest Control 03/21	\$ 270.50
Egis Insurance Advisors LLC	003867	12938	General/POL/Property Insurance FY 20/21	\$ 167.00
First Coast CMS, LLC	003856	5509	Repair of Pool Deck 01/21	\$ 2,424.49
First Coast CMS, LLC	003868	5672	Monthly Services 04/21	\$ 3,875.92
First Coast CMS, LLC	003859	5707	Reimbursement For Purchases 03/21 & 04/21	\$ 187.47
Florida Department of Revenue	003861	65-8016514515-1 03/21	Sales And Use Tax 03/21	\$ 0.98
Grau & Associates	003862	20817	Audit FYE 09/30/2020	\$ 500.00
Gretchen Copeland	003872	GC041521	Board of Supervisors Meeting 04/15/2021	\$ 200.00

River Glen Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hopping Green & Sams	003863	121439	Legal Services General Counsel 02/21	\$ 3,158.00
Innersync	003860	19333	Quarterly ADA Website Services Q3 FY20/21	\$ 384.38
JEA	2021040821-2	Acct#4780546006 03/21	Acct#4780546006 03/21	\$ 510.48
News Leader	003874	636041	Acct #30282 Legal Advertising 04/21	\$ 277.91
Phil Lentsh dba Office Dynamics	003864	00032477	Book Copy 02/21	\$ 57.73
Phil Lentsh dba Office Dynamics	003875	00032642	Book Copy 04/21	\$ 65.78
Poolsure	003869	131295598405	Monthly Pool Chemicals 04/21	\$ 910.00
Republic Services of Florida	2021042921-1	0687-001133633	Waste Disposal Services 05/21	\$ 76.64
Rizzetta & Company, Inc.	003853	INV0000057635	District Management Services 04/21	\$ 5,684.84
Rizzetta Technology Services, LLC	003854	INV0000007424	Website & Email Hosting Services 04/21	\$ 100.00
Robert S. Porter	003876	BP041521	Board of Supervisors Meeting 04/15/2021	\$ 200.00
SOLitude Lake Management	003870	PI-A00579246	Lake & Pond Management 04/21	\$ 445.00
Steven Brian Nix	003877	SN041521	Board of Supervisors Meeting 04/15/2021	<u>\$ 200.00</u>
Report Total				<u>\$ 31,331.78</u>

STAFF REPORTS

District Counsel

District Engineer

Field Inspection Report

Landscape Report

*Consideration of Revised Entry
Enhancement
(Under Separate Cover)*

Amenity Manager Report

District Manager

BUSINESS ITEMS

Tab 3

WEBWATCHDOGS

SURVEILLANCE CAMERA SYSTEMS

Extended Warranty Quote

1 Hargrove Grade Suite 1A
 Palm Coast, FL 32137
 386-957-9339
 www.WebWatchdogs.net
 info@webwatchdogs.net
 Florida Contractor License
 #ES12000771

Date	Quote #
5/26/2021	5941
Name / Address	
First Coast CMS River Glen CDD 2806 N 5th St #403 St. Augustine, FL 32084	

Description	Qty	Cost	Total
Extended Warranty Option- Complete Surveillance Camera System ***Warranty Expires 6/16/2021***	1	275.00	275.00
<p>1 Year Extended Warranty on Camera Parts, Labor and Equipment</p> <p>All products are warranted for 1 year from date of purchase. If a product is defective we will repair or replace it. The following situations void the product warranty: Adding 3rd party software to a DVR without prior approval from our technical support department. Damage caused by nature such as flooding, winds, lightning and other similar events. Damage caused by vandalism. Network related issues involving your internet service provider (i.e. new modem, change of internet provider, etc.) Warranty Service Calls will be addressed within a 1-5 day time frame.</p> <p>After 1 year (outside of the warranty, if not extended), we will continue to support the product at the standard repair labor rate (currently \$99 per hour-minimum 2 hours) plus parts, if applicable, or phone technical support for \$65.00/hour. Out of warranty repairs are guaranteed for 30 days. Phone support is non-refundable.</p>	Subtotal		\$275.00
	Sales Tax (0.0%)		\$0.00
	Total		\$275.00
	Signature _____		

Tab 4



Advanced Recreational Concepts, LLC

Melbourne, FL 32934

Phone: 321-775-0605 / Fax: 321-242-2216

Proposal

Organization c/o Rizzetta and Company
2806 North 5th Street, Suite 403
Saint Augustine, FL 32084

Prepared For Tony Shiver
Ship To River Glen
65084 River Glen Pkwy
Yulee, FL 32097

Date 3/31/2021
Quotation # 23085
Prepared By Gary Gleim
Payment Terms Net 30
Prices Valid Until 4/29/2021
Project Name River Glen CDD Pool Shades
Customer Phone 9045379034
County Nassau

Product ID	Description	Qty	U/M	Price	Total
	PROPOSAL FOR SUPPLY AND DELIVERY ONLY				
	Custom Shade Design	2		6,737.00	13,474.00T
	- Hexagon Cantilever Umbrella Shade: 20' Length x 10' Width x 8' Entry Height. (1) Column on a Base Plate + 6" surfacing at 8"x6" Arm at 7"x5". Rafters at Ø2.875" 12-Ga With Glide				
	Custom Shade Design	1		13,235.00	13,235.00T
	- Multi-Dome Arched Cantilever Shade: 45' Length x 12'; Width x 8' Entry Height. (3) Domes; Each Dome - 15' Length x 12'; Width x 8' Entry Height. (4) Columns on Base Plates + 6" surfacing at 6"x6". Beams at 7"x5". Rafters at Ø5.0" 11-Ga With Glide Elbows.				
	SRP 2021 - Commodities Surcharge	1		1,210.00	1,210.00T
	Engineering: Sealed Drawings & Fees	2		1,200.00	2,400.00
	ABT Quote - Anchor Hardware and Templates; Includes Steel Plate Template And Hardware For Cast In Place Anchoring System. (Ship In advance) Shipping Address And Contact Required For Processing.	1		214.00	214.00T

100% Financing Available – Flexible Terms
Ask Your ARC Sales Representative For More Information

Subtotal
Sales Tax (0.0%)
Total

Signature _____ Print Name/Title _____ Date _____ P.O. # _____

Upon acceptance of this proposal please sign above and initial the 'ARC Site Preparation Check List' and the 'ARC General Terms and Conditions' exhibits attached. Please return initialed copies to ARC.



Bliss Products and Services, Inc
6831 S. Sweetwater Rd.
Lithia Springs, GA 30122
(800) 248-2547
(770) 920-1915 Fax

Quote # **56659**

Sales Rep: DeWitt Gibbs
dewitt@blissproducts.com
O: (904) 751-0830
F: (904) 714-6822
C: (904) 219-7760

**First Coast Contract
Maintenance Services. LLC**

Date 5/26/2021 **Project** River Glen Activity
Pool Shade - (3) 18' x 20'
Cantilever Hip

Bill To
First Coast Contract Maintenance
Services. LLC
352 Perdido Street
Saint Johns, Florida 32259

Ship To
River Glen
65084 River Glen Parkway,
Yulee, FL 32097
7105 Immokalee Rd.
Jacksonville, Florida 32226

Contact
Tony Shiver
MGRM

Approximate Ship Date

Ship Via
BEST WAY

Terms
Net 30

Vendor	Part #	Description	Qty	Unit Price	Extended Price
OUT	CANTILEVER CLUSTER	Group of (3) 18' x 20' Square Cantilever Hip 54' x 20' x 8'H Galvanized Post & Frame Net Color - TBD	1	\$29,790.00	\$29,790.00
OUT	INSTALL	Assembly & Installation of Shade Structure	1	\$10,350.00	\$10,350.00

Sub Total \$40,140.00
Freight 0.00
Tax 0.00

Taxable Subtotal

Financing as low as **\$931.25** / month may be available
pending credit approval.

Grand Total \$40,140.00

Due to volatility in raw material pricing, this quote is only valid for 30 days unless otherwise noted.

Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer. Deposits may be required. Add 3% to total for charge card transactions. Manufacturing lead times will not begin without an actual shipping address, color and mount selection, approved purchase order or fully executed contract. Customer will need to coordinate with freight carrier if unloading or inside delivery is required. Damaged or missing parts must be noted on the bill of lading at the time of delivery. A finance charge of 1.5% per month will be added to all invoices past due. Return items are subject to manufacturer's policies and may result in freight and restocking fees.

Signed quote will not be accepted for orders over \$500.

Complete Terms and Conditions can be found at <https://blissproducts.com/terms-conditions/>

Bliss Products and Services, Inc.
Terms and Conditions Applying to the Sale of Goods and Services

Customer: First Coast Contract Maintenance
Services. LLC

Address: 352 Perdido Street
Saint Johns, Florida 32259

Date: 29 May 2021

**Quote
Number:** 56659

Amount: \$40,140.00

These Terms and Conditions constitute a material part of the agreement between Bliss Products and Services, Inc. ("Bliss") and Customer. Bliss objects to, and does not agree to be bound by, any documentation Customer submits to Bliss. These Terms and Conditions supersede any inconsistent terms and conditions in any documentation Customer submits to Bliss.

A. Definitions

1. "Customer" means the party identified above placing the order to which these Terms and Conditions are attached.
2. "Goods" or "Services" means the items or services for which Customer has placed order with Bliss Products and Services.
3. "Supplier" refers to the manufacturer or vendor that provides to Bliss Products and Services the Goods or Services required to fulfill Customer's purchase order and complete Customer's project.

common carrier regarding shipping dates and late deliveries; Bliss does not guarantee shipping dates and is not liable for late deliveries.

2. **DAMAGE TO GOODS IN TRANSIT.** Customer shall note any damage to Goods that occurs in transit on the freight bill presented by the delivering common carrier. Customer must make any claims for damage to Goods in transit directly to the delivering common carrier according to the carrier's policies and procedures. Bliss is not responsible and disclaims any liability for damage to Goods in transit.

B. Payment Terms

1. Customer shall pay all invoices in full within 30 days of the date of Bliss's invoice unless Bliss agrees otherwise in writing. Bliss reserves the right to charge Customer interest in the amount of 1 ½ % per month on the unpaid balance of any invoice.
2. Customer may dispute in good faith the amount of any invoice by providing Bliss with a written notice describing the basis of its objection and the amount Customer is disputing. Bliss must receive this notice no later than close of business (5 p.m. Eastern time) on the 7th calendar day after Bliss or its designee or Supplier delivers and/or, if applicable, installs the Goods or Services to the location Customer specified in its purchase order. In addition, Customer must pay to Bliss all undisputed invoiced amounts in accordance with these payment terms.
3. Customer shall reimburse Bliss for the reasonable costs of any successful action to collect past due invoices or other fees or charges.

3. **PROCESS TO RETURN GOODS.** The only returns of Goods Bliss will accept are either stock items or non-stock items the Supplier will accept on return. Customer may not return any Goods without first obtaining a written authorization from Bliss. Customer must return all Goods in new and unused condition within 30 days of the date of the return authorization. Bliss will not accept the return, and will refuse delivery of any Goods without a written authorization by Bliss. Customer must pay a restocking charge as determined by Bliss, which will not exceed 10 % of the invoiced prices, and Customer shall prepay all freight charges in connection with returning Goods. Bliss will issue a credit for freight charges when it makes incorrect shipments. **CUSTOMER MAY NOT CANCEL OR RETURN SPECIAL ORDERS.**

C. Quotes and Change Orders

Bliss reserves the right to increase a previously quoted price when the Customer requests any change in the Goods or Services described on Customer's purchase order, including changes in the number or types of Goods and a change in delivery date.

E. Cancellation

Due to the nature of the Goods and Services Bliss sells, Customer may not cancel any order after it is confirmed by Bliss without first requesting a written authorization from Bliss. Bliss will authorize a cancellation only on the following conditions:

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier of the Goods listed on the Customer's purchase order ("Cancellation Costs")
2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

D. Delivery/ Loss or Damage to Goods

1. **TITLE, DELIVERY, AND RISK OF LOSS OF GOODS.** Unless otherwise specified delivery points and charges shall be the F.O.B. point specified by Customer, but title to the Goods and risk of loss or damage in transit or thereafter shall pass to Customer when Bliss delivers the Goods to a common carrier for shipment. Customer must deal directly with the

F. DISCLAIMER OF WARRANTY

BLISS OFFERS NO WARRANTIES, EXPRESS OR IMPLIED, OF THE GOODS IT SELLS. CUSTOMER

MUST LOOK SOLELY TO THE SUPPLIER OF THE GOODS FOR WARRANTIES OF THE GOODS CUSTOMER PURCHASES.

G. LIMITATION OF LIABILITY

In no event shall Bliss be liable for

1. lost profits or indirect, consequential, incidental, special or other similar damages arising out of or in connection with the supply, installation, functioning, or use of the Goods, including accidents, regardless of the theory on which the claim is based; or
2. any claim by Customer arising out of or based upon the performance, non-performance, or delay in delivery of or defect in the Goods or Services.

H. Customer's Indemnification of Bliss

Customer shall indemnify and defend Bliss from any claim or loss, including reasonable attorney's fees, arising from or relating to any allegation or claim by any third party based on or arising out of one or any combination of the following: (1) Customer's installation of the Goods and any materials Customer provides in connection with the installation; (2) the use of the Goods by Customer or its invitees or guests; or (3) Customer's maintenance of the Goods.

I. Set-off

Customer has no right of set-off or deduction.

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier

of the Goods listed on the Customer's purchase order ("Cancellation Costs")

2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

J. Credit Approval and Accuracy of Information

All orders are subject to current credit approval. From time to time, Bliss may review Customer's creditworthiness. Customer shall provide Bliss with all credit information Bliss reasonably requests. Customer covenants that all information it provides shall be true and correct, and that Customer shall not omit any information necessary to make such information not misleading. Bliss may refuse to accept an order or refuse shipment if at any time Customer does not meet Bliss's current credit requirements.

K. Pricing, Payment, and Acceptance of Shipment

Bliss may change the price of any order that Customer does not accept for delivery within 90 days of the quotation date. Bliss reserves the right to invoice Customer for and Customer shall pay an amount equal to 90% of the contract price for any Goods Customer does not accept for delivery in a reasonable amount of time after fabrication.

L. Applicable Law

This document and any subsequent contract referred to herein shall be governed by and construed in accordance with the laws of the State of Georgia, including the Georgia Uniform Commercial Code.

Customer has duly authorized the person signing below to enter into this agreement, making it a valid and binding commitment of Customer.

Acknowledged and agreed:

Customer's Name: _____

Address: _____

Street name & number

City, State, Zip code

By: _____

Printed name: _____

Title: _____



Bliss Products and Services, Inc
6831 S. Sweetwater Rd.
Lithia Springs, GA 30122
(800) 248-2547
(770) 920-1915 Fax

Quote # **56604**

Sales Rep: DeWitt Gibbs
dewitt@blissproducts.com
O: (904) 751-0830
F: (904) 714-6822
C: (904) 219-7760

**First Coast Contract
Maintenance Services. LLC**

Date 5/26/2021 **Project** River Glen Activity
Pool Shade

Bill To

First Coast Contract Maintenance
Services. LLC
352 Perdido Street
Saint Johns, Florida 32259

Ship To

River Glen
65084 River Glen Parkway,
Yulee, FL 32097
7105 Immokalee Rd.
Jacksonville, Florida 32226

Contact

Tony Shiver
MGRM

Approximate Ship Date

Ship Via

BEST WAY

Terms

Net 30

Vendor	Part #	Description	Qty	Unit Price	Extended Price
OUT	Umbrella	14' Square Single Post Umbrella	2	\$6,960.00	\$13,920.00
OUT	INSTALL	Assembly & Installation of Shade Structure	2	\$1,500.00	\$3,000.00

Sub Total \$16,920.00

Freight 0.00

Taxable Subtotal **Tax** 0.00

Financing as low as **\$411.16** / month may be available
pending credit approval.

Grand Total \$16,920.00

Due to volatility in raw material pricing, this quote is only valid for 30 days unless otherwise noted.

Sales tax exempt certificate will be required for exemption. All orders are subject to approval and acceptance by the manufacturer. Deposits may be required. Add 3% to total for charge card transactions. Manufacturing lead times will not begin without an actual shipping address, color and mount selection, approved purchase order or fully executed contract. Customer will need to coordinate with freight carrier if unloading or inside delivery is required. Damaged or missing parts must be noted on the bill of lading at the time of delivery. A finance charge of 1.5% per month will be added to all invoices past due. Return items are subject to manufacturer's policies and may result in freight and restocking fees.

Signed quote will not be accepted for orders over \$500.

Complete Terms and Conditions can be found at <https://blissproducts.com/terms-conditions/>

Bliss Products and Services, Inc.
Terms and Conditions Applying to the Sale of Goods and Services

Customer: First Coast Contract Maintenance Services. LLC

Address: 352 Perdido Street
Saint Johns, Florida 32259

Date: 28 May 2021

Quote Number: 56604

Amount: \$16,920.00

These Terms and Conditions constitute a material part of the agreement between Bliss Products and Services, Inc. ("Bliss") and Customer. Bliss objects to, and does not agree to be bound by, any documentation Customer submits to Bliss. These Terms and Conditions supersede any inconsistent terms and conditions in any documentation Customer submits to Bliss.

A. Definitions

1. "Customer" means the party identified above placing the order to which these Terms and Conditions are attached.
2. "Goods" or "Services" means the items or services for which Customer has placed order with Bliss Products and Services.
3. "Supplier" refers to the manufacturer or vendor that provides to Bliss Products and Services the Goods or Services required to fulfill Customer's purchase order and complete Customer's project.

common carrier regarding shipping dates and late deliveries; Bliss does not guarantee shipping dates and is not liable for late deliveries.

2. **DAMAGE TO GOODS IN TRANSIT.** Customer shall note any damage to Goods that occurs in transit on the freight bill presented by the delivering common carrier. Customer must make any claims for damage to Goods in transit directly to the delivering common carrier according to the carrier's policies and procedures. Bliss is not responsible and disclaims any liability for damage to Goods in transit.

B. Payment Terms

1. Customer shall pay all invoices in full within 30 days of the date of Bliss's invoice unless Bliss agrees otherwise in writing. Bliss reserves the right to charge Customer interest in the amount of 1 ½ % per month on the unpaid balance of any invoice.
2. Customer may dispute in good faith the amount of any invoice by providing Bliss with a written notice describing the basis of its objection and the amount Customer is disputing. Bliss must receive this notice no later than close of business (5 p.m. Eastern time) on the 7th calendar day after Bliss or its designee or Supplier delivers and/or, if applicable, installs the Goods or Services to the location Customer specified in its purchase order. In addition, Customer must pay to Bliss all undisputed invoiced amounts in accordance with these payment terms.
3. Customer shall reimburse Bliss for the reasonable costs of any successful action to collect past due invoices or other fees or charges.

3. **PROCESS TO RETURN GOODS.** The only returns of Goods Bliss will accept are either stock items or non-stock items the Supplier will accept on return. Customer may not return any Goods without first obtaining a written authorization from Bliss. Customer must return all Goods in new and unused condition within 30 days of the date of the return authorization. Bliss will not accept the return, and will refuse delivery of any Goods without a written authorization by Bliss. Customer must pay a restocking charge as determined by Bliss, which will not exceed 10 % of the invoiced prices, and Customer shall prepay all freight charges in connection with returning Goods. Bliss will issue a credit for freight charges when it makes incorrect shipments. **CUSTOMER MAY NOT CANCEL OR RETURN SPECIAL ORDERS.**

C. Quotes and Change Orders

Bliss reserves the right to increase a previously quoted price when the Customer requests any change in the Goods or Services described on Customer's purchase order, including changes in the number or types of Goods and a change in delivery date.

D. Delivery/ Loss or Damage to Goods

1. **TITLE, DELIVERY, AND RISK OF LOSS OF GOODS.** Unless otherwise specified delivery points and charges shall be the F.O.B. point specified by Customer, but title to the Goods and risk of loss or damage in transit or thereafter shall pass to Customer when Bliss delivers the Goods to a common carrier for shipment. Customer must deal directly with the

E. Cancellation

Due to the nature of the Goods and Services Bliss sells, Customer may not cancel any order after it is confirmed by Bliss without first requesting a written authorization from Bliss. Bliss will authorize a cancellation only on the following conditions:

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier of the Goods listed on the Customer's purchase order ("Cancellation Costs")
2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

F. DISCLAIMER OF WARRANTY

BLISS OFFERS NO WARRANTIES, EXPRESS OR IMPLIED, OF THE GOODS IT SELLS. CUSTOMER

MUST LOOK SOLELY TO THE SUPPLIER OF THE GOODS FOR WARRANTIES OF THE GOODS CUSTOMER PURCHASES.

G. LIMITATION OF LIABILITY

In no event shall Bliss be liable for

1. lost profits or indirect, consequential, incidental, special or other similar damages arising out of or in connection with the supply, installation, functioning, or use of the Goods, including accidents, regardless of the theory on which the claim is based; or
2. any claim by Customer arising out of or based upon the performance, non-performance, or delay in delivery of or defect in the Goods or Services.

H. Customer's Indemnification of Bliss

Customer shall indemnify and defend Bliss from any claim or loss, including reasonable attorney's fees, arising from or relating to any allegation or claim by any third party based on or arising out of one or any combination of the following: (1) Customer's installation of the Goods and any materials Customer provides in connection with the installation; (2) the use of the Goods by Customer or its invitees or guests; or (3) Customer's maintenance of the Goods.

I. Set-off

Customer has no right of set-off or deduction.

1. Customer must pay all costs, charges, and expenses incurred by Bliss in connection with fulfilling the order, including any charges and fees charged by the Supplier

of the Goods listed on the Customer's purchase order ("Cancellation Costs")

2. Bliss will issue an invoice to Customer itemizing the Cancellation Costs, which will be due 5 business days after Bliss is required to pay the Supplier of the cancelled Goods.

J. Credit Approval and Accuracy of Information

All orders are subject to current credit approval. From time to time, Bliss may review Customer's creditworthiness. Customer shall provide Bliss with all credit information Bliss reasonably requests. Customer covenants that all information it provides shall be true and correct, and that Customer shall not omit any information necessary to make such information not misleading. Bliss may refuse to accept an order or refuse shipment if at any time Customer does not meet Bliss's current credit requirements.

K. Pricing, Payment, and Acceptance of Shipment

Bliss may change the price of any order that Customer does not accept for delivery within 90 days of the quotation date. Bliss reserves the right to invoice Customer for and Customer shall pay an amount equal to 90% of the contract price for any Goods Customer does not accept for delivery in a reasonable amount of time after fabrication.

L. Applicable Law

This document and any subsequent contract referred to herein shall be governed by and construed in accordance with the laws of the State of Georgia, including the Georgia Uniform Commercial Code.

Customer has duly authorized the person signing below to enter into this agreement, making it a valid and binding commitment of Customer.

Acknowledged and agreed:

Customer's Name: _____

Address: _____

Street name & number

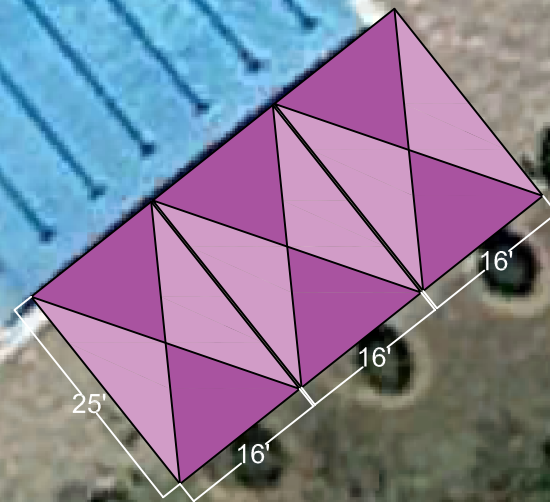
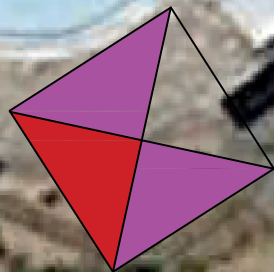
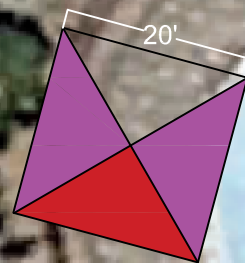
City, State, Zip code

By: _____

Printed name: _____

Title: _____

RIVER GLEN



67 ft

65084 River Glen Pkwy,
Yulee, FL

Imagery Date: 3/19/2017 30°35'57.02" N 81°40'01.95"

OLD PPI HOLDINGS

45 Alabama Ave
 Jacksonville, FL 32218 US
 9046365106
 www.precisionplaygrounds.com



Estimate

ADDRESS

River Glen CDD
 c/o Rizzetta and Company
 2806 North 5th St., Suite 403
 St. Augustine, FL 32084

SHIP TO

River Glen CDD
 65084 River Glen Parkway
 Yulee, FL 32097

ESTIMATE # 3981**DATE 04/05/2021**

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Playground	River Glen CDD-Yulee, FL	0	0.00	0.00
Playground	Installation of (2) 20' x 10' x 8' Hexagon Cantilever Umbrella Shade into flat grassy area *This includes up to (2) 4.48' x 4.48' x 3' Concrete Footers	0	6,090.00	6,090.00
Playground	Installation of (1) 45' x 12' x 8' Arch Cantilever Shade into flat grassy area *This includes up to (4) 3.3' x 3.3' x 3' Concrete Footers	0	6,878.00	6,878.00
Playground	Machine and Disposal	0	2,500.00	2,500.00
Playground	Customer responsible for providing clear site access, including removing all necessary fencing, shrubbery, and relocating any existing drain system.	0	0.00	0.00
Playground	*This Estimate does not include limited access charges. *This estimate does not include Prevailing Wage or Bacon Davis rates. If required resubmit for pricing.	0	0.00	0.00

Valid for 60 days. Estimate based on info provided by customer.
 Estimate based on flat, level, accessible area unless otherwise noted.
 Estimate provides costs associated with completing scope of work without any interruptions/complications not anticipated.

TOTAL**\$15,468.00**

If conditions are not met, there will be added fees for downtime, site prep, grading, machine rental, disposal fees, etc. If obstructions below surface i.e., rock, concrete, roots, etc. a change order will be submitted. Unless stated in estimate, this does not include fence removal/equipment removal. If such fees as stated above are added, customer will give signature for approval or provide a revised PO prior to work performed. If written approval or revised PO cannot be obtained promptly, crew will leave site immediately and return trip fees will apply once approval received.

This estimate will change based on additional info obtained before or

Thank you for your business!

during a job such as footer size changes, site not being ready, etc.

Accepted By

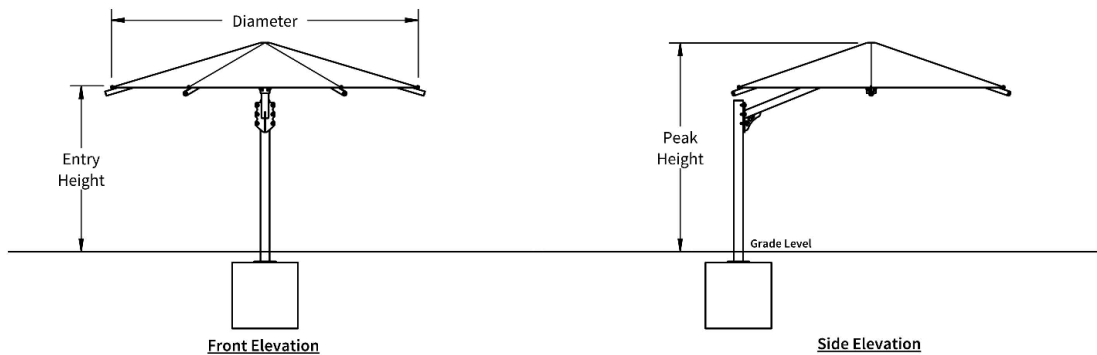
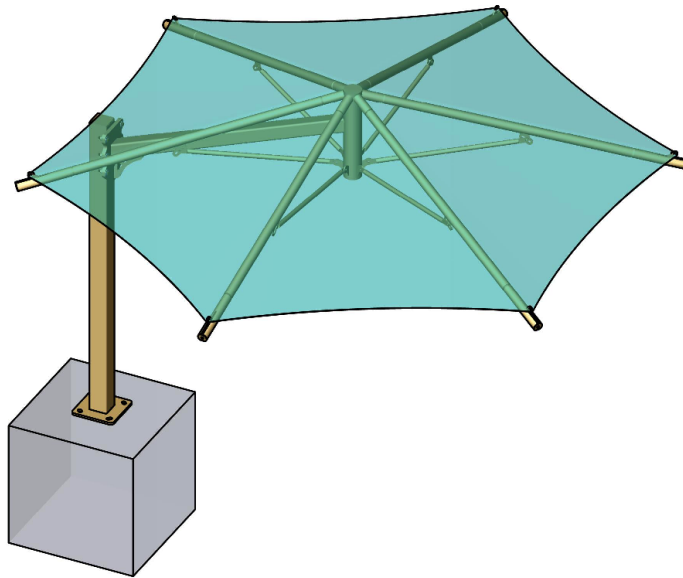
Accepted Date

Thank you for your business!

Hexagon Cantilever Umbrella Shade

Length		Width		Entry Height	8
Peak Height	10.87	Elbow	Glide	Column Mount	Base Plate
Column Size	6080.25	Rafter Size	2.875011	Ridge Size	2.875011
Column Length	8.5	Rafter Length	10.4166667	Ridge Length	0

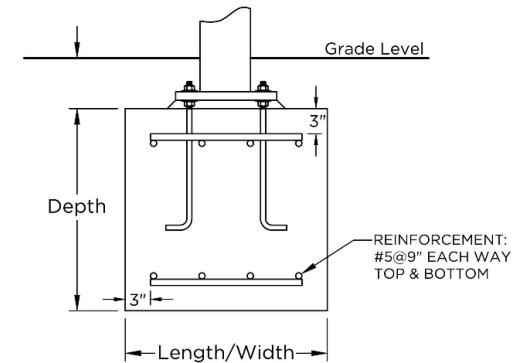
Dome Qty: 1 Column Qty: 1



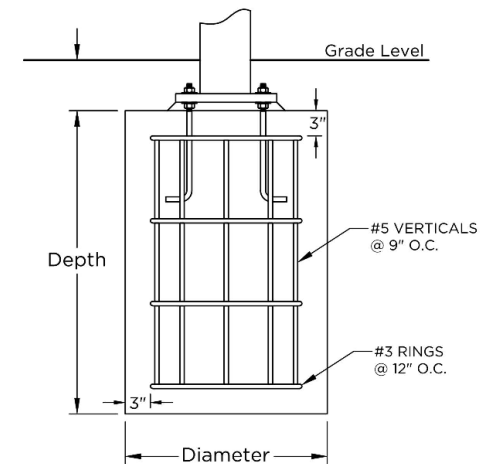
Front Elevation

Side Elevation

Square Footing		
Column	Length & Width	Depth
Single Cap	4.48	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	Out of range	N/A
2'-6"	Out of range	N/A
3'-0"	6.83	N/A



SHADE
BY SUPERIOR RECREATIONAL PRODUCTS

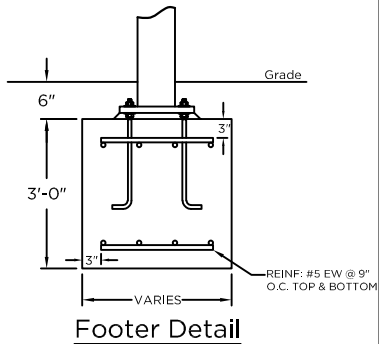
QUOTE
QUO0217580

SHADE SIZE

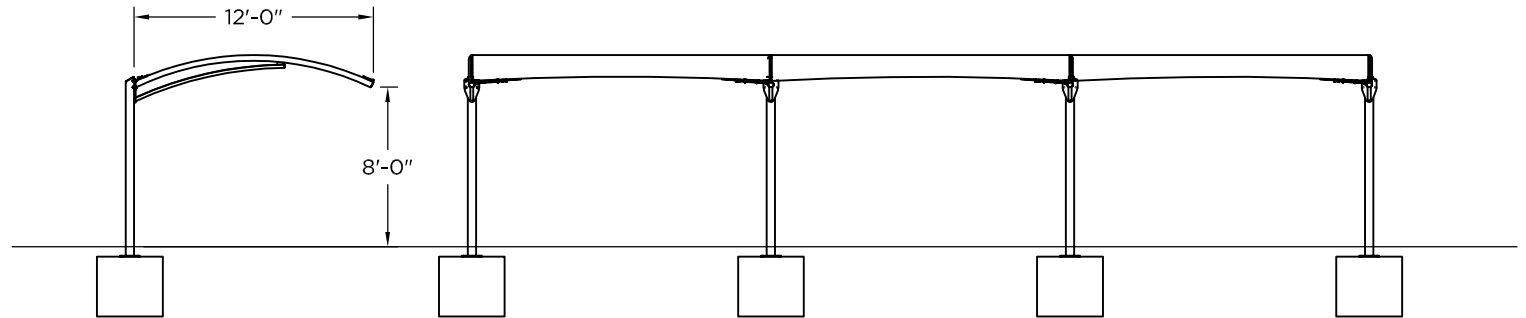
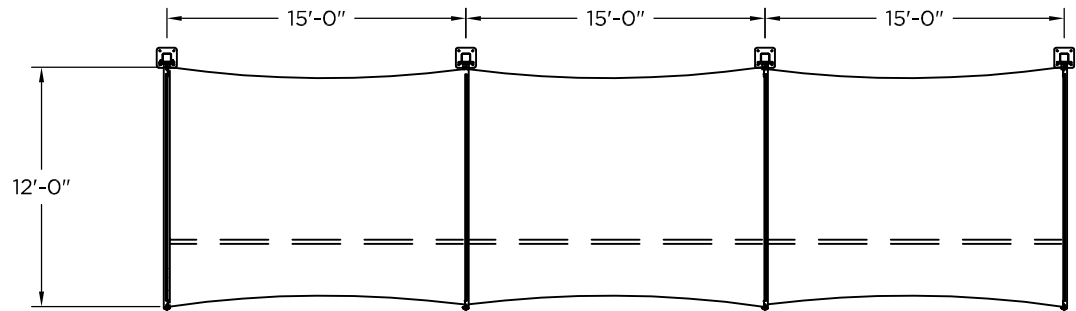
SHADE STYLE
**Hexagon Cantilever
Umbrella Shade**

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.





FOUNDATION NOTE: ALL FOUNDATION SIZES ARE ESTIMATIONS ONLY ACTUAL SIZING SHOULD BE DETERMINED BY A LOCALLY QUALIFIED STRUCTURAL ENGINEER PRIOR TO INSTALLATION.



ESTIMATED FOOTINGS: 3.3' X 3.3' X 3'

SHADE
BY SUPERIOR RECREATIONAL PRODUCTS

PROJECT NAME
RIVER GLEN CDD POOL SHADES

QUOTE
QUO0217580

TITLE
Proposal

DATE
3/26/2021

SCALE
Not to Scale

DRAWN BY
JSJ

SHEET
1 of 1

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Superior Recreation Products is not responsible for deviation of final shade dimensions. All final dimensions must be verified in the field by the customer. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request.



Tab 5

RESOLUTION 2021-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the River Glen Community Development District ("**District**") prior to June 15, 2021, a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2021/2022**"), a copy of which is attached hereto as **Exhibit A** and incorporated by reference herein; and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2021

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Nassau County, Florida at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 9TH DAY OF JUNE, 2021.

ATTEST:

**RIVER GLEN COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Fiscal Year 2021/2022 Proposed Budget

Exhibit A



Rizzetta & Company

River Glen Community Development District

riverglencdd.org

Proposed Budget for Fiscal Year 2021-2022

Presented by: Rizzetta & Company, Inc.

**2806 N. Fifth Street
Suite 403
St. Augustine, Florida 32084
Phone: 904-436-6270**

rizzetta.com

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Rizzetta & Company

Proposed Budget
River Glen Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020-2021	Annual Budget for 2020-2021	Projected Budget variance for 2020-2021	Budget for 2021-2022	Budget Increase (Decrease) vs 2020-2021	Comments
1								
2	REVENUES							
3	Special Assessments							
4	Tax Roll*	\$ 153,740	\$ 154,866	\$ 154,866	\$ -	\$ 224,726	\$ 69,860	To Be Updated Prior To Public Hearing
5	Off Roll*	\$ 219,883	\$ 296,477	\$ 296,477	\$ -	\$ 329,490	\$ 33,013	To Be Updated Prior To Public Hearing
8								
9	TOTAL REVENUES	\$ 373,623	\$ 451,343	\$ 451,343	\$ -	\$ 554,216	\$ 102,873	
10								
11	Balance Forward from Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12								
13	TOTAL REVENUES AND BALANCE FORWARD	\$ 373,623	\$ 451,343	\$ 451,343	\$ -	\$ 554,216	\$ 102,873	
14								
15	*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.							
16								
17	ADMINISTRATIVE							
18								
19	Legislative							
20	Supervisor Fees	\$ 3,400	\$ 8,400	\$ 12,000	\$ 3,600	\$ 6,000	\$ (6,000)	Based on Six Meetings
21	Financial & Administrative							
22	Administrative Services	\$ 2,575	\$ 5,150	\$ 5,150	\$ -	\$ 5,150	\$ -	
23	District Management	\$ 15,360	\$ 30,720	\$ 30,720	\$ -	\$ 30,720	\$ -	
24	District Engineer		\$ 8,000	\$ 8,000	\$ -	\$ 12,000	\$ 4,000	
25	Disclosure Report	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ 6,000	\$ 2,000	Per Current Agreement
26	Trustees Fees	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -	
27	Assessment Roll	\$ 5,408	\$ 5,408	\$ 5,408	\$ -	\$ 5,408	\$ -	
28	Financial & Revenue Collections	\$ 2,704	\$ 5,408	\$ 5,408	\$ -	\$ 5,408	\$ -	
29	Accounting Services	\$ 9,270	\$ 18,540	\$ 18,540	\$ -	\$ 18,540	\$ -	
30	Auditing Services	\$ 7,726	\$ 7,726	\$ 4,700	\$ (3,026)	\$ 4,900	\$ 200	Increase in FY 20/21 Due to Cancellation Of Bonds and SPE Sale
31	Arbitrage Rebate Calculation	\$ 500	\$ 500	\$ 500	\$ -	\$ 1,000	\$ 500	New Bonds FY 20/21
32	Public Officials Liability Insurance	\$ 2,430	\$ 2,430	\$ 2,545	\$ 115	\$ 2,673	\$ 128	Based on Estimate Provided
33	Miscellaneous Fees	\$ 1,092	\$ 1,942	\$ 1,000	\$ (942)	\$ 1,000	\$ -	Mailed Notices
34	Legal Advertising	\$ 8,422	\$ 10,422	\$ 3,500	\$ (6,922)	\$ 5,000	\$ 1,500	FY 20/22 Included Bond issuance. Will need Audit RFP FY 21/22
35	Dues, Licenses & Fees	\$ 175	\$ 175	\$ 175	\$ -	\$ 175	\$ -	

Proposed Budget
River Glen Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020-2021	Annual Budget for 2020-2021	Projected Budget variance for 2020-2021	Budget for 2021-2022	Budget Increase (Decrease) vs 2020-2021	Comments
36	Property Appraiser Fees		\$ 3,682	\$ 3,680	\$ (2)	\$ 3,750	\$ 70	
37	Website Hosting, Maintenance, Backup	\$ 1,369	\$ 3,700	\$ 3,700	\$ -	\$ 3,700	\$ -	Based on Current Agreements
38	Legal Counsel							
39	District Counsel	\$ 14,629	\$ 29,258	\$ 20,000	\$ (9,258)	\$ 25,000	\$ 5,000	4% Annual Hourly Increase
40								
41	Administrative Subtotal	\$ 79,060	\$ 148,961	\$ 132,526	\$ (16,435)	\$ 139,924	\$ 7,398	
42								
43	OPERATIONS							
44								
45	Electric Utility Services							
46	Utility Services	\$ 6,403	\$ 16,452	\$ 14,000	\$ (2,452)	\$ 29,000	\$ 15,000	Proposed to Included New Entry Fountain and Estimated Amounts for New Phases.
47	Street Lights	\$ 5,494	\$ 11,220	\$ 11,000	\$ (220)	\$ 23,000	\$ 12,000	Proposed to Include Estimated Amounts for Next Phase
48	Gas Utility Services							
49	Utility - Recreation Facilities		\$ 950	\$ 1,500	\$ 550	\$ 1,500	\$ -	
50	Garbage/Solid Waste Control							
51	Garbage - Recreation Facility	\$ 417	\$ 834	\$ 1,500	\$ 666	\$ 1,500	\$ -	
52	Water-Sewer Combination							
53	Utility Services	\$ 3,246	\$ 8,625	\$ 9,000	\$ 375	\$ 16,500	\$ 7,500	Proposed to Include Estimated Amounts for Next Phase Including Restrooms at Kayak Launch.
54	Stormwater Control							
55	Aquatic Maintenance	\$ 2,949	\$ 5,340	\$ 5,500	\$ 160	\$ 12,500	\$ 7,000	Proposed To Include Estimated Amount for Limited Future Ponds
56	Fountain Maintenance and Repairs				\$ -	\$ 1,000	\$ 1,000	NEW LINE FY 21/22. Includes Preventative Maintenance
57	Other Physical Environment							
58	General Liability/Property Insurance	\$ 17,494	\$ 17,494	\$ 17,622	\$ 128	\$ 21,640	\$ 4,018	Added Fountain FY 20/21. Based on Estimate Provided and Estimated Amounts to Include Property at Kayak Launch FY 21/22 .
59	Entry & Walls Maintenance	\$ 1,416	\$ 10,531	\$ 8,000	\$ (2,531)	\$ 10,000	\$ 2,000	FY20/21 Included Electrical Repairs and Pressure Washing. Proposed to Include Pressure Washing

Proposed Budget
River Glen Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020-2021	Annual Budget for 2020-2021	Projected Budget variance for 2020-2021	Budget for 2021-2022	Budget Increase (Decrease) vs 2020-2021	Comments
60	Landscape & Irrigation Maintenance	\$ 27,231	\$ 88,552	\$ 98,801	\$ 10,249	\$ 145,458	\$ 46,657	Proposed to Include Estimated Amounts For Limited Areas Next Phase
61	Irrigation Repairs	\$ 6,216	\$ 8,000	\$ 5,000	\$ (3,000)	\$ 5,000	\$ -	
62	Landscape Replacement Plants, Shrubs, Trees	\$ -	\$ 23,887	\$ 10,000	\$ (13,887)	\$ 10,000	\$ -	
63	Field Services	\$ 4,800	\$ 8,400	\$ 8,400	\$ -	\$ 8,400	\$ -	
64	Miscellaneous Expense	\$ 1,876	\$ 2,300	\$ 2,700	\$ 400	\$ 2,700	\$ -	FY 20/21 Includes Tree Removal
65	Road & Street Facilities							
66	Parking Lot/Roadway Repair & Maintenance	\$ 16	\$ 4,301	\$ 3,000	\$ (1,301)	\$ 3,000	\$ -	FY 20/21 Includes Road Repairs By Duval Asphalt
67	Parks & Recreation							
68	Amenity Management Staffing Contract	\$ 17,163	\$ 29,423	\$ 30,000	\$ 577	\$ 30,300	\$ 300	Per Current Agreement
69	Amenity Maintenance Contract & Repairs	\$ 5,413	\$ 10,826	\$ 16,225	\$ 5,399	\$ 13,225	\$ (3,000)	FY 20/21 Included Pool Grates and Pump Repairs. Proposed to Include Approximately \$10,000 for Repairs
70	Amenity Supplies & Equipment	\$ 2,888	\$ 5,776	\$ 2,000	\$ (3,776)	\$ 5,000	\$ 3,000	Pool Vacuum
71	Amenity Janitorial Services Contract & Supplies	\$ 3,850	\$ 7,700	\$ 8,200	\$ 500	\$ 13,200	\$ 5,000	Proposed to Include Approximately \$5000 in Janitorial Supplies. To Also Include Kayak Launch for Portion of FY 21/22.
72	Pool Service Contract & Chemicals	\$ 10,968	\$ 21,936	\$ 21,000	\$ (936)	\$ 21,000	\$ -	Includes Approximately \$11,500 in Chemicals
73	Pest Control & Termite Bond	\$ -	\$ 699	\$ 699	\$ -	\$ 699	\$ -	
74	Access Control/ Security Camera Maintenance & Repair		\$ 613	\$ 2,500	\$ 1,887	\$ 2,500	\$ -	Also includes Annual Monitorin
75	Fitness Equipment Maintenance & Repair		\$ 944	\$ 3,000	\$ 2,056	\$ 3,000	\$ -	Includes PM Agreement
76	Cable, Telephone , Internet	\$ 1,518	\$ 3,156	\$ 3,300	\$ 144	\$ 3,300	\$ -	
77	Athletic/Park Court/Field Repairs	\$ 3,636	\$ 4,000	\$ 2,250	\$ (1,750)	\$ 2,250	\$ -	FY 20/21 Includes Transfer Station and Kick Plate Repairs
78	Miscellaneous Expense	\$ 265	\$ 2,030	\$ 5,300	\$ 3,270	\$ 3,620	\$ (1,680)	Signage?
79	Special Events							
80	Contingency							

Proposed Budget
River Glen Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020-2021	Annual Budget for 2020-2021	Projected Budget variance for 2020-2021	Budget for 2021-2022	Budget Increase (Decrease) vs 2020-2021	Comments
81	Miscellaneous Contingency	\$ 10,532	\$ 21,064	\$ 28,320	\$ 7,256	\$ 25,000	\$ (3,320)	FY 20/21 Includes A/C Unit, Reserve Study. FY 21/22 Could Possibly include Ball Field Work, Additional Pool Furniture.
82								
83	Field Operations Subtotal	\$ 133,791	\$ 315,053	\$ 318,817	\$ 3,764	\$ 414,292	\$ 95,475	
84								
85								
86	TOTAL EXPENDITURES	\$ 212,851	\$ 464,014	\$ 451,343	\$ (12,671)	\$ 554,216	\$ 102,873	
87								
88	EXCESS OF REVENUES	\$ 160,772	\$ (12,671)	\$ -	\$ (12,671)	\$ -	\$ -	
89								

**Proposed Budget
River Glen Community Development District
Reserve Fund
Fiscal Year 2021-2022**

	Chart of Accounts Classification	Actual YTD through 03/31/21	Projected Annual Totals 2020-2021	Annual Budget for 2020-2021	Projected Budget variance for 2020- 2021	Budget for 2021-2022	Budget Increase (Decrease) vs 2020- 2021	Comments
1								
2	REVENUES							
3								
4	Special Assessments							
5	Tax Roll*	\$ 5,100	\$ 5,100	\$ 5,100	\$ -	\$ 26,943	\$ 21,843	To Be Updated Prior To Public Hearing.
6	Off Roll*	\$ 9,900	\$ 9,900	\$ 9,900	\$ -	\$ 53,887	\$ 43,987	To Be Updated Prior To Public Hearing
9								
10	TOTAL REVENUES	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ 80,830	\$ 65,830	
11								
12	Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13								
14	TOTAL REVENUES AND BALANCE FORWARD	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ 80,830	\$ 65,830	
15								
16	*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.							
17								
18	EXPENDITURES							
19								
20	Contingency							
21	Capital Reserves	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 80,830	\$ 65,830	
22								
23	TOTAL EXPENDITURES	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 80,830	\$ 65,830	
24								
25	EXCESS OF REVENUES OVER	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	
26								

Budget Template
River Glen Community Development District
Debt Service
Fiscal Year 2021/2022

Chart of Accounts Classification	Series 2021 AA1	Series 2021AA2	Budget for 2021/2022
REVENUES			
Special Assessments			
Net Special Assessments ^{(1) (2) (3)}	\$202,999.93	\$701,001.01	\$904,000.94
TOTAL REVENUES	\$202,999.93	\$701,001.01	\$904,000.94
EXPENDITURES			
Administrative			
Financial & Administrative			
Debt Service Obligation	\$202,999.93	\$701,001.01	\$904,000.94
Administrative Subtotal	\$202,999.93	\$701,001.01	\$904,000.94
TOTAL EXPENDITURES	\$202,999.93	\$701,001.01	\$904,000.94
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00	\$0.00

Nassau County Collection Costs (2%) and Early Payment Discounts
(4%):

6.0%

Gross assessments

\$961,703.13

Notes:

Tax Roll Collection Costs for Nassau County are 6.0% of Tax Roll. Budgeted net of tax roll assessments.
See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments received.

⁽²⁾ Certain debt has been removed to reflect transfer of ownership to SPE.

⁽³⁾ Some lots have had the Series 2021AA1 debt partially prepaid.

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021/2022 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2021/2022 O&M Budget		\$635,046.00
Collection Cost	2%	\$13,511.62
Early Payment Discount	4%	\$27,023.23
2021/2022 Total:		<u><u>\$675,580.85</u></u>

2020/2021 O&M Budget		\$466,343.00
2021/2022 O&M Budget		\$635,046.00
Total Difference:		<u><u>\$168,703.00</u></u>

	<u>PER UNIT ANNUAL ASSESSMENT</u>		<u>Proposed Increase / Decrease</u>	
	<u>2020/2021</u>	<u>2021/2022</u>	<u>\$</u>	<u>%</u>
<u>PLATTED UNITS</u>				
AA1 Debt Service - Single Family 50	\$1,016.66	\$985.77	-\$30.89	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,737.75	\$1,967.72	\$229.97	13.23%
* AA1 Debt Service - Single Family 50(P)	\$513.18	\$497.59	-\$15.59	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,234.27	\$1,479.54	\$245.27	19.87%
AA1Debt Service - Single Family 55	\$1,118.31	\$1,084.33	-\$33.98	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,839.40	\$2,066.28	\$226.88	12.33%
* AA1 Debt Service - Single Family 55(P)	\$564.51	\$547.36	-\$17.15	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,285.60	\$1,529.31	\$243.71	18.96%
AA1 Debt Service - Single Family 60	\$1,219.99	\$1,182.92	-\$37.07	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,941.08	\$2,164.87	\$223.79	11.53%
* AA1 Debt Service - Single Family 60(P)	\$615.85	\$597.14	-\$18.71	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,336.94	\$1,579.09	\$242.15	18.11%
AA1 Debt Service - Single Family 70	\$1,423.31	\$1,380.06	-\$43.25	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$2,144.40	\$2,362.01	\$217.61	10.15%
* AA1 Debt Service - Single Family 70(P)	\$718.44	\$696.61	-\$21.83	-3.04%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$1,439.53	\$1,678.56	\$239.03	16.60%
AA2 Debt Service - Single Family 50/55	\$0.00	\$1,649.88	\$1,649.88	0.00%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$721.09	\$2,631.83	\$1,910.74	264.98%
<u>UNPLATTED UNITS</u>				
AA2 Debt Service - Single Family 50/55	\$0.00	\$1,649.88	\$1,649.88	0.00%
Operations/Maintenance	\$721.09	\$981.95	\$260.86	36.18%
Total	\$721.09	\$2,631.83	\$1,910.74	264.98%

* Note: Some lots have had the Series 2006A debt partially prepaid.

RIVER GLEN COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021/2022 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$635,046.00
COLLECTION COSTS	2.0%	\$13,511.62
EARLY PAYMENT DISCOUNT	4.0%	\$27,023.23
TOTAL O&M ASSESSMENT		<u>\$675,580.85</u>

LOT SIZE	UNITS ASSESSED			ALLOCATION OF O&M ASSESSMENT				TOTAL	TOTAL	PER LOT ANNUAL ASSESSMENT			
	O&M	SERIES 2021 AA1 DEBT SERVICE ^{(1) (2)}	SERIES 2021 AA2 DEBT SERVICE ^{(3) (4)}	EAU FACTOR ⁽⁵⁾	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	SERIES 2021 AA1 DEBT SERVICE ASSESSMENT	SERIES 2021 AA2 DEBT SERVICE ASSESSMENT	O&M ⁽⁶⁾	2021 AA1 DEBT SERVICE ⁽⁶⁾	2021 AA2 DEBT SERVICE ⁽⁶⁾	TOTAL ⁽⁷⁾
Platted Parcels													
Assessment Area 1													
SINGLE FAMILY 50	20	19		1.00	20.00	2.91%	\$19,638.98	\$18,729.63	\$0.00	\$981.95	\$985.77		\$1,967.72
SINGLE FAMILY 50(P)	15	15		1.00	15.00	2.18%	\$14,729.23	\$7,463.85	\$0.00	\$981.95	\$497.59		\$1,479.54
SINGLE FAMILY 55	74	70		1.00	74.00	10.76%	\$72,664.22	\$75,903.10	\$0.00	\$981.95	\$1,084.33		\$2,066.28
SINGLE FAMILY 55(P)	26	26		1.00	26.00	3.78%	\$25,530.67	\$14,231.36	\$0.00	\$981.95	\$547.36		\$1,529.31
SINGLE FAMILY 60	68	66		1.00	68.00	9.88%	\$66,772.53	\$76,072.72	\$0.00	\$981.95	\$1,162.92		\$2,164.87
SINGLE FAMILY 60(P)	29	28		1.00	29.00	4.22%	\$28,476.52	\$16,719.92	\$0.00	\$981.95	\$597.14		\$1,579.09
SINGLE FAMILY 70	3	3		1.00	3.00	0.44%	\$2,945.85	\$4,140.18	\$0.00	\$981.95	\$1,380.06		\$2,362.01
SINGLE FAMILY 70(P)	1	1		1.00	1.00	0.15%	\$981.95	\$696.61	\$0.00	\$981.95	\$696.61		\$1,678.56
Assessment Area 2													
SINGLE FAMILY 50/5	123		123	1.00	123.00	17.88%	\$120,779.72	\$0.00	\$202,935.24	\$981.95		\$1,649.88	\$2,631.83
Total Platted	359	228	123		359.00	52.18%	\$352,519.66	\$215,957.37	\$202,935.24				
Unplatted Parcels													
SINGLE FAMILY 50/55	329		329	1.00	329.00	47.82%	\$323,061.19	\$0.00	\$542,810.52	\$981.95		\$1,649.88	\$2,631.83
Total Unplatted	329	0	329		329.00	47.82%	\$323,061.19	\$0.00	\$542,810.52				
Total Community	688	228	452		688.00	100.00%	\$675,580.85	\$215,957.37	\$745,745.76				
LESS: Nassau County Collection Costs (2%) and Early Payment Discounts (4%):							(\$40,534.85)	(\$12,957.44)	(\$44,744.75)				
Net Revenue to be Collected							\$635,046.00	\$202,999.93	\$701,001.01				

⁽¹⁾ Reflects the number of total lots with Series 2021 AA1 debt outstanding.

⁽²⁾ Some lots have had the Series 2021 AA1 debt partially prepaid.

⁽³⁾ Reflects the number of total lots with Series 2021 AA2 debt outstanding.

⁽⁴⁾ No lots have had the Series 2021 AA2 debt partially prepaid.

⁽⁵⁾ Annual debt service assessment per lot adopted in connection with the Series 2021 AA1 bond issue. Annual assessment includes principal, interest, Nassau County collection costs and early payment discounts.

⁽⁶⁾ Annual debt service assessment per lot adopted in connection with the Series 2021 AA2 bond issue. Annual assessment includes principal, interest, Nassau County collection costs and early payment discounts.

⁽⁷⁾ Annual assessment that will appear on November 2021 Nassau County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).

⁽⁸⁾ Note this assessment table reflects an equal per unit O&M assessment approved by the Board of Supervisors.

GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.



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Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.



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Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.



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Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.



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Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.



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Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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DEBT SERVICE FUND BUDGET **ACCOUNT CATEGORY DESCRIPTION**

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.

**AUDIENCE COMMENTS
AND SUPERVISOR
REQUESTS**

ADJOURNMENT